Dear Parent/Guardian,

On the backside of this letter is a Safety Contract/Permission Form for your child’s participation in the new Woodland Makerspace. Please read and review it carefully with your child. It is required that all students who participate in Makerspace activities have a completed Safety Contract and Permission Form.

Please know, that safety is the highest priority in our Makerspace and there will be a lot of emphasis and training placed on using these tools safely and responsibly. Students will be closely supervised, especially with the tools that could potentially be more dangerous if used improperly.

Last, please know that the teaching in the Makerspace, like in any classroom will be developmentally appropriate and students will not be introduced to tools and materials that are not age-appropriate. Please use the checkboxes on the form to withhold the use of tools you are not comfortable with your student using.

If you have any questions, comments, or concerns about this Safety Contract/Permission Form, please contact me at david.lostetter@district196.org so we can discuss what we can do to best address any concerns and how we can still include your student as much as possible.

This form needs to be returned as soon as possible. Students cannot be allowed to participate in Makerspace activities without a Safety Contract/Permission Form on file.

Thank you for your support of Woodland Elementary Technology and STEM Education!

David Lostetter
Technology Specialist
Woodland Elementary School

---

Woodland Elementary School
945 Wescott Road
Eagan, Minnesota 55123

Lisa Carlson, Principal
(651) 683-6990
Fax (651) 683-6883
www.district196.org/wl

Educating our students to reach their full potential
Serving all or part of Rosemount, Apple Valley, Eagan, Burnsville, Coates, Inver Grove Heights, Lakeville, and Empire and Vermillion Townships
www.district196.org
The Makerspace at Woodland Elementary offers our students unique hands-on learning experiences as a component of their learning in their Technology and STEM specialist. A trained adult will supervise students at all times in the Makerspace and a limited number of students will have access to tools at a time. Students will be taught proper use and safety guidelines of the equipment and will be required to pass a performance test demonstrating proficiency of proper use and safety procedures prior to being allowed to use the tools. Potential equipment available to students after training and safety lessons include:

*Parents, please check the box of tools that you **DO NOT** authorize your student to use while in the Makerspace after safety training:

- Hand Saw (grades 3-5)
- Power Drill (grades 3-5)
- Hot Glue Gun (cool melt)
- Hammer
- Pliers
- Wire Cutters
- Wire Strippers
- Soldering Iron (grades 4-5)
- Screwdrivers
- Scissors
- 3D Printer
- Low Voltage Electronics (under 9V)

*Please note that not all tools will be used at each grade level.

Student Name: ___________________________ Grade/Teacher: ____________________________

1. I will live the Woodland Way while in the Makerspace Be Kind, Be Safe, Be Responsible, and Be Respectful) at all times.
2. I will follow all safety procedures and guidelines for use of the equipment at all times without exception and must understand and follow safety signs before using the equipment. If I have a question, I will ask my instructor before using the equipment.
3. I understand that eye protection must be worn correctly at all times when the instructor requires them for an activity.
4. Please avoid loose clothing, jewelry, and long hair. Please secure long hair in a ponytail and tuck away loose jewelry.
5. I understand the horseplay is never allowed in the Makerspace and can cause serious injury to others and myself.
6. I understand that running, throwing, food, and beverages are never allowed in the Makerspace.
7. I will report all accidents/injuries in the Makerspace to the supervising instructor, no matter how minor.
8. I will take care of materials and equipment and use them responsibly.
9. I understand that keeping the Makerspace clean and neat both during and at the end of class is an important part of safety in while in the Makerspace. I will do my part to contribute to keeping the classroom clean, neat, and safe.

A student signature below indicates that the student has read and understands this safety contract and agrees to follow its requirements. Parent/Guardian signature indicates the student can use hand and power tools safely and the parent/guardian grants permission for their student to learn about and use hand and power tools with instructor supervision. Failure to comply with this safety contract may result in an FYI, parent-teacher conference, loss of recess time, and/or not being allowed to participate in future Makerspace projects. Please contact David Lostetter (david.lostetter@district196.org) with any questions, comments, or concerns. Thank you!

Parent Signature: ___________________________ Student Signature: ___________________________

Date: ___________ Date: ___________